

FRIENDS OF THE PAUL SAWYIER PUBLIC LIBRARY
FEBRUARY 13, 2023

PRESENT

Board Members: Linda Atwood, Mary Lynn Collins, Dudley Ellis, Chris Evans, Donna Farmer, George Fowler, Judy Goddard, Arba Kenner, Lori Macintire, Judy Martin, Margie Moore, Leah Ritter, Julie Roney, Jean Ruark, Judy Stratton, Pat Thomas, Russell Wright, and Charlene VanWinkle.

Others: Manoj Shanker

The meeting was called to order at 5:00 PM by President Arba Kenner in the Community Room and via Zoom. Roll was taken by Secretary Charlene VanWinkle.

APPROVAL OF MINUTES

The minutes from the January 9, 2023, Friends Board meeting were sent to members prior to the meeting. Minutes approved as corrected.

TREASURER'S REPORT

Chris Evans presented the January 2023 treasurer's report (attachment #1). Debits were for taxes. Checks written for books from the Kentucky Book Festival and for laborers for the book sale. Interest was received for 2022. Chris Evans will be closing the Amazon Friends account as the Amazon Smile charity program is being discontinued.

MEMBERSHIP REPORT

Dudley Ellis gave the membership report. He reported for January 2023 there were 28 new or renewed members. We have 487 members in good standing. Our database contains 2100 contacts. There were 15 renewal notices sent.

FINANCIAL REPORT

Julie Roney presented the January 2023 bookstore financial report (attachment #2). The store was closed one Monday as it was a holiday. January credit card sales amounted to 39.3% of the total for the month. There was a sale on a Sunday when the store was closed.

BOOKSTORE/BOOK SALE REPORT

Judy Stratton reported results of the January 31-February 4 book sale (attachment #3.) It was a very successful sale. Several memberships and renewals were sold. The next sale is the first week of May. Judy Martin commented on how well the books and sale tables were arranged.

COMMITTEE REPORTS

Project Proposal Committee – Pat Thomas, Chair, reported the committee met and approved requested funding for the 2023 Paul Sawyer Public Library Jazz Festival to be held April 22 (attachment #4.) This is a community project with events at the library including an instrument petting zoo, afternoon performances of musical groups and vocalists, and an evening reading by Former Kentucky Poet Laureate, Frank X Walker, along with the Keith McCutchen Quartet. The committee agreed this program adheres to the funding guidelines as it supports PSPL’s programs and community involvement. Jean Ruark explained PSPL had been involved in planning this community event from the beginning and is excited about the community outreach. The Friends Board approved this recommendation for funding as presented by the committee **with a check being sent to LexArts by March 1**. Advertising for the event will acknowledge funding by the Friends.

Scholarship Committee –Judy Goddard, Chair, stated this committee would meet at the conclusion of the Friends meeting. Scholarship applications will be distributed soon to the local high schools and made available to home school groups.

COMMITTEE ASSIGNMENTS

The Friends Board approved committee appointments as listed:

Employee Grant for Education – Pat Thomas, Jean Ruark, Dudley Ellis, Charlene VanWinkle

Historical Marker Committee – Russell Wright, Dudley Ellis, Lori Macintire, Mary Lynn Collins

Project Proposal Committee - Pat Thomas, Linda Atwood, Judy Martin, Russell Wright, George Fowler, Donna Farmer, **Judy Goddard**

Scholarship Committee – Judy Goddard, Donna Farmer, Jean Ruark, Manoj Shanker, Charlene VanWinkle

Public Relations – Mary Lynn Collins, Audrey Gilbert, Lori Macintire, Leah Ritter. Chair to be determined.

Arba Kenner, President, is an ex officio of all committees.

NEW BUSINESS

Manoj Shanker reported on credit card security. The bookstore has been offering credit card purchases via Square since April 2021. In January of 2023, an attempt was made to hack into the account. Square detected and stopped the attempt; nothing was compromised. For additional security, a two-party **authentication** system has been put into place with Manoj Shanker, Julie Roney, and Cloyd Stratton serving as the contacts. The square account will be reviewed every three months by Manoj Shanker, Julie Roney, and Cloyd Stratton.

Margie Moore presented a request from PSPL Youth Services. The local Josephine Sculpture Park has a small children's library and requested assistance to restock their shelves. Margie Moore asked to pull books for the Sculpture Park from the withdrawn library books rather than designating them for the next book sale. The Friends Board approved this request.

LIBRARY NEWS

Library Director Jean Ruark reported the library was continuing to offer programs with one this evening with sportscaster and writer, Alan Cutler. The next is February 23, How I Got My Name, a portrayal of William Wells Brown by the Kentucky Chautauqua. Story by Story continues on March 9 with one a month scheduled from March – November. The Library of Things is coming together. Legislative Day was February 9 with an orientation meeting the day before at PSPL. Judy Martin, Jean Ruark, and Mary Lynn Collins shared that people attending were complimentary of the Paul Sawyer Public Library and our Friends organization.

NEXT MEETING - March 13, 2023, at 5 PM in the Community Room and via Zoom.

ADJOURNMENT -The meeting was adjourned at 5:51 PM by President Kenner.

Submitted by Charlene VanWinkle, Secretary