BYLAWS
Of the Friends of the Paul Sawyier Library
Frankfort, Kentucky

Adopted August 1977; Amended October 16, 1979, January 19, 1982,
January 13, 2003, November 10, 2008, August 12, 2013, April 8, 2019

I - Mission Statement

The sole purpose of this organization is to support the Paul Sawyier Public Library in its effort to meet the educational, informational, and cultural needs of its public.

II - Relationship to the Paul Sawyier Library

It is recognized that the administration of the Paul Sawyier Library is vested in the Franklin County Public Library District Board. Accordingly, the Friends shall coordinate all special projects and programs with the Library Board.

III - Membership and Dues

Membership in this organization shall consist of current dues-paying individuals and organizations in sympathy with its purposes.

The annual dues shall be determined by the Board.

Each member shall be entitled to one vote.

IV - Officers and Committees

Elected from the membership, officers shall be a president, first vice-president, second vice-president/ membership chair, secretary, and treasurer. The terms shall be for one year, beginning January 1.

Any vacancy of any Board office may be filled by the vote of a simple majority of the members present at a regularly called Board meeting upon proper notice of said action. The term of office shall be from the time of such election until the next regularly scheduled election**.**

Standing committees shall be established as deemed necessary by the Board. Select (special purpose) committees may also be appointed by the president as required, with Board approval. The chairs of both such committees shall be voting members of the Board. A majority of members of a committee shall constitute a quorum for the transaction of business.

The president shall be an ex-officio member of all committees, with the exception of the nominating

committee. **V - The Board**

The officers and standing committee chairs, plus a minimum of six and a maximum of fourteen elected directors, shall constitute the Board. All members of this Board shall come from the membership, as defined in Article III. If possible, a member of the staff of the Paul Sawyier Public Library will be elected to serve on the Board.

Each year, one-half of the directors shall be elected for terms of two years, except occasionally when election to a term of only one year may be desired to maintain an approximate fifty-fifty balance.

Vacancies on the Board shall be filled by appointment by the Board during a regular, scheduled

meeting. The immediate past president shall serve on the Board for a term of two years.

Ex-officio members, with voice but not vote, will include the Director of the Paul Sawyier Public Library and the

manager(s) of the Liiian Lindsey Bookstore, unless the individual is an elected Board member.

VI - Nominations and Elections

The officers and directors shall be elected at the annual meeting of the organization.

Nominations for officers and directors shall be made by a nominating committee, of at least three members, to be appointed by the president. The membership shall receive notice of these nominations.

At the annual meeting, nominations from the floor shall be invited for officers and directors. Nominees from the floor must be present when nominated and must be current dues-paying members.

VII - Meetings

The Board shall meet monthly at a time of its own choosing. A majority of the members of the Board shall constitute a quorum for the transaction of business. Special meetings of the Board may be called by the president upon reasonable notice.

Each Board member shall attend a minimum of fifty percent of regular, scheduled monthly Board meetings (standing and select and committee meetings excluded) per calendar year. Members not meeting this requirement shall be ineligible for re-election to the Board for a period of one year from the end of their terms. A provision may be made for excusing absences upon approval of the Board officers

In the conduct of business that requires a vote, at both regular, scheduled and special called meetings, a vote by ballot must be taken at the request of any member.

The annual meeting of the organization shall be held in October to elect officers and directors, to receive reports, and to conduct any other business.

Each member shall be given reasonable notice of the annual meeting.

Special meetings of the membership may be called by the president with the approval of the Board. Each member shall be given reasonable notice of the meeting and its purpose.

VIII - Fiscal Affairs

The fiscal year of this organization shall begin on January 1 of each year and end on December 31 of the same year.

The funds of the organization shall be disbursed upon the written authority of the treasurer.

An internal review of the treasurer's books shall be made each May, for the previous fiscal year, by a committee appointed by the president.

IX - Amendments

Any amendment of these Bylaws shall be read at two regularly scheduled board meetings. Following the reading of the proposed amendment at the 2nd consecutive meeting, the board shall conduct a vote on the proposed amendment. A two thirds majority vote of members present at the time of the second reading shall be required for adoption of the amendment.

X - Parliamentary Authority

All meetings shall be conducted according to the most recent edition of *Robert's Rules of Order, Newly Revised*, except when in conflict with these Bylaws or the laws of the Commonwealth of Kentucky.

Amended Bylaws approved by the Board: *(date)* 10/12-2026 *(President)* Dudley Ellis