

BYLAWS
Friends of the Paul Sawyer Library
Frankfort, Kentucky

Adopted August 1977; Amended October 16, 1979; Amended January 19, 1982,
Amended January 13, 2003, Amended November 10, 2008, amended August 12, 2013

I – Mission Statement

The sole purpose of this organization is to support the Paul Sawyer Public Library in its effort to meet the educational, informational, and cultural needs of its public.

II – Relationship to the Paul Sawyer Library

It is recognized that the administration of the Paul Sawyer Library is vested in the Franklin County Public Library District Board. Accordingly, the Friends shall coordinate all special projects and programs with the Library board.

III – Membership and Dues

Membership in this corporation shall consist of current, dues-paying individuals and organizations in sympathy with its purposes.

The annual dues shall be determined by the Board.

Each member shall be entitled to one vote.

IV – Officers and Committees

Elected from the membership, officers shall be a president, first vice-president, second vice-president / membership chair, secretary, and treasurer. The terms shall be for one year, beginning January 1 and, with the exception of the second vice-president / membership chair, secretary, and treasurer, no person shall serve for more than two consecutive one-year terms in the same office.

Standing committees shall be established as deemed necessary by the Board. Select (special purpose) committees may also be appointed by the president as required, with Board approval. The chair of each select committee shall be a voting member of the Board. A majority of members of a committee shall constitute a quorum for the transaction of business.

The president shall be an ex-officio member of all committees, with the exception of the nominating committee.

V – The Board

The officers and standing committee chairs, plus a minimum of six and a maximum of fourteen elected directors, shall constitute the Board. All members of this Board shall come from the membership, as defined in Article III.

Each year, one half of the directors shall be elected for terms of two years, except occasionally when election to a term of only one year may be desired to maintain an approximate fifty-fifty balance.

Vacancies on the Board shall be filled by appointment by the president during a regular, scheduled meeting.

The immediate past president shall serve on the Board for a term of two years.

VI- Nominations and Elections

The officers and directors shall be elected at the annual meeting of the corporation.

Nominations for officers and directors shall be made by a nominating committee of at least five members to be appointed by the president. The membership shall receive notice of these nominations.

At the annual meeting, nominations from the floor shall be invited for officers and directors. Nominees from the floor must be present when nominated and must be current, dues-paying members.

VII- Meetings

The Board shall meet monthly at a time of its own choosing. A majority of the members of the Board shall constitute a quorum for the transaction of business. Special meetings of the Board may be called by the president upon reasonable notice.

Each Board member shall attend a minimum of fifty percent of regular, scheduled monthly Board meetings (standing and select committee meetings excluded), extending from the beginning of the member's term through August preceding the end of that term. A member not meeting this requirement shall be ineligible for re-election to the Board for a period of one year from the end of his or her term.

In the conduct of business that requires a vote, at both regular, scheduled and special, called meetings, a vote by ballot must be taken at the request of any member.

The annual meeting of the corporation shall be held in October to elect officers and directors, to receive reports, and to conduct any other business.

Each member shall be given reasonable notice of the annual meeting.

Special meetings of the membership may be called by the president with the approval of the Board. Each member shall be given reasonable notice of the meeting and its purpose.

VIII- Fiscal Affairs

The fiscal year of this corporation shall begin January 1 of each year and end on December 31 of the same year.

The funds of the corporation shall be distributed upon the written authority of the treasurer.

The audit of the treasurer's books shall be made each February, for the previous fiscal year, by a committee appointed by the president.

IX - Amendments

The Bylaws may be amended at any properly-called meeting of the Board.

IX – Parliamentary Authority

All meetings shall be conducted according to the most recent edition of Robert's Rules of Order, Newly Revised, except when in conflict with these Bylaws or the laws of the Commonwealth of Kentucky.

Bylaws amended by the Board August 12, 2013
Mimi Gosney, President